

**LOWELL CHARTER TOWNSHIP  
SPECIAL MEETING  
MONDAY, AUGUST 31, 2009**

Present: Hale, Regan, Stougaard, Anderson, Blough, Thompson, VanderZiel  
Absent: None

The meeting was called to order in the Township Hall by the Supervisor, Jerry Hale at 4:00 p.m.

**AGENDA APPROVAL** – Stougaard moved, Blough seconded, to approve the agenda as presented. Motion carried. (VanderZiel arrived)

**FULTON STREET SIDEWALK PROJECT** – Dave Austin and Dan VanderHeide from Williams and Works gave the Board an overview of the sidewalk project. The Township has received verbal notice that it is receiving \$39,368 in stimulus money from Community Development Block Grant funds to put sidewalks in sections along Fulton Street from Key Heights to the Ford Dealership. The project is broken into three phases, the first of which is funded through CDBG funds. The estimate construction cost of the project is: phase one - \$47,000, phase two - \$19,300, phase three - \$2,500. The Board discussed completing all three phases at the same time, but would have to find funding for the engineering expenses as well as phases two and three. William and Works proposed a fee of \$7,650 for phase one, with an additional cost of approximately \$2,000 for phases two and three. Flat River Outreach Ministries received a \$4,000 grant from the Look Fund for the project, Lowell Township received \$4,000 from the Cable Endowment Fund, and Key Heights is paying \$1,800 to the Township for their portion. Hale is talking to property owners who would benefit from this sidewalk to solicit additional funding. Regan stated that budget amendments could be made to use funds allocated for engineering (\$3000), attorney (\$10,000), and cemetery maintenance (\$4000) to help cover the cost of the project. The Township could also use some of it's fund balance. Thompson moved, Regan seconded, to authorize the Township to contract with Williams and Works for the survey and engineering for the project, to amend the budget as discussed to help fund the project, with the final project contingent upon receiving CDBG funds and to use up to \$12,500 from fund balance if needed. Motion carried.

**BUILDING MAINTENANCE CODE** – Butch Visser, Building Inspector, and Marc Larabelle, Ordinance Enforcement Officer, were present to talk to the Board about adopting the International Property Maintenance Code. After discussion, no action was taken. The Board will continue to review the Code and will discuss at the next meeting.

**ADJOURNMENT** – Thompson moved, VanderZiel seconded, the meeting adjourn at 5:13 p.m. Motion carried.

Respectfully submitted,

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Linda S. Regan, Clerk  
Charter Township of Lowell

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Jerry Hale, Supervisor

