

**LOWELL CHARTER TOWNSHIP
REGULAR MEETING
MONDAY, DECEMBER 19, 2011**

Present: Hale, Regan, Stougaard, Blough, Thompson, VanderZiel
Absent: Anderson

Supervisor Jerry Hale called the meeting to order in the Township Hall at 7:00 pm.

AGENDA APPROVAL – Stougaard moved, Vander Ziel seconded, to approve the agenda as presented. Motion carried.

MINUTES – Thompson moved, Blough seconded, to approve the minutes of the regular meeting of November 21, 2011 removing “ed” from the word explained under Repairs. Motion carried.

TREASURER’S REPORT – Stougaard stated that the October Treasurer’s report had an incorrect amount for the Huntington Bank water savings account. She gave the Trustees a corrected copy. Thompson moved, VanderZiel seconded, to accept the Treasurer’s report. Motion carried.

BILLS – Thompson moved, Stougaard seconded, to pay the special bills:

Addorio Tech	Computer Support	\$1,450.00
Bowne Twp	3 rd Qtr Fire	\$9,004.58
City of Lowell	Water/Sewer	\$17,172.86
Dell Marketing	Server	\$2,397.48
Etna Supply	Meters	\$859.80
Infrastructure Altern	Water/Sewer	\$4,120.72
KCI	Postage	\$700.00
MainStreet Planning	Planning Svcs	\$2,651.00
Pinnacle Insurance	Policy Premium	\$7,282.00
Addorio Tech	Server Installation	\$1,836.86
City of Lowell	4 th Qtr Fire	\$27,483.39

Motion carried.

Blough moved, Thompson seconded, the current bills be approved; General Fund - \$61,783.18; Sewer Fund - \$8,328.67; Water Fund - \$15,108.39; Check Nos. 19055-19090; Payroll Nos. 9327- 9349. Motion carried.

REPORTS – The Ordinance Enforcement Officer, Assessor and Fire Authority submitted written reports. Blough reported that the Fire Authority Board will meet with MTA in January.

CORRESPONDENCE – The Board received a petition from residents living on 28th Street opposing a dog kennel that is currently being constructed at 13975 28th Street. Four residents were in attendance. The Supervisor explained that dog kennels are allowed by right in the Ag 2 zoning district. The Planning Commission approved the site plan at their November 14th meeting. Hale allowed comment from the residents who are concerned about increased traffic and noise. He stated that the Township has a noise ordinance and that residents can file a complaint if noise becomes a problem.

TAX ABATEMENT POLICY – A Kent County Township Guide for Economic Development was discussed. The county would like to see the townships adopt the guidebook so that there will be uniform policies and procedures for PA 198 and PA 328

tax abatement requests in Kent County. It was suggested that a change should be made to Section III (2) to change “will meet” to “may meet”. Thompson moved, Stougaard seconded, to adopt the Kent County Guide for Economic Development as presented, amending “will meet” to “may meet” as recommended. Motion carried.

ADDITIONAL PARKING AT GRAND RIVER RIVERFRONT PARK – Three bids were received to put in additional parking at the Township park. After discussion, Hale will talk to the DEQ to see what will be allowed before making a decision.

PLANNING COMMISSION/LCTV/FIRE AUTHORITY APPOINTMENTS – Regan moved, Thompson seconded, to re-appoint Dave Simmonds and Carlton Blough to the Planning Commission for three year terms ending January 2015. Motion carried.

Dave Simmonds has resigned from the Board of Review. Thompson moved, VanderZiel seconded, to move Lisa Reid from an alternate on the Board of Review to a full board member for the remainder of her term ending December 2012. Motion carried.

Thompson moved, Stougaard seconded, to re-appoint Sue Simmonds to the Lowell Cable TV Board for a four year term ending December 2015. Motion carried.

Stougaard moved, Thompson seconded, to re-appoint Blough to the Lowell Area Fire Authority Board for a four year term ending December 2015. Motion carried.

FEE SCHEDULE - No changes to the fee schedule.

2012 MEETING SCHEDULE – Thompson moved, Stougaard seconded to approve the 2012 meeting schedule. Motion carried.

2012/2013 PROPOSED BUDGET – A proposed budget was discussed. Thompson would like to see more money spent on road improvements. The proposed budget will be discussed again at the January meeting.

COST RECOVERY ORDINANCE – A sample cost recovery ordinance was reviewed. The Township will continue to work on the ordinance. It will come back for discussion at the next meeting.

PUBLIC COMMENT – No comment.

ADJOURNMENT – Stougaard moved, Thompson seconded, to adjourn the meeting at 8:50 p.m.. Motion carried.

Respectfully submitted,

Linda S. Regan, Clerk
Charter Township of Lowell

Jerry Hale, Supervisor