

**LOWELL CHARTER TOWNSHIP
REGULAR MEETING
MONDAY, DECEMBER 15, 2003**

Present: Timpson, Fletcher, J. Huver, Blough, Blumm, Regan
Absent: R. Huver

The meeting was called to order in the Township Hall by the Supervisor, John Timpson, at 7:00 p.m.

AGENDA APPROVAL – Fletcher moved, J. Huver seconded, the agenda be approved. Motion carried.

MINUTES – Blumm moved, Fletcher seconded, the minutes of the regular meeting of November 17, 2003 be approved. Motion carried.

TREASURER’S REPORT – Regan moved, Blumm seconded, the Treasurer’s report be accepted. Motion carried.

BILLS – Fletcher moved, J. Huver seconded, the special bills be paid as follows:

City of Lowell	Water & Sewer	\$13,268.90
City of Lowell	Fire & Rescue	\$880.00
Infrastructure Alt	Water, Sewer	\$3,754.86
AGI	Computer Maint	\$1,750.00
Kent County Road Co	Dustlayer	\$6,794.89
Rhoades, McKee	Attorney	\$765.00
MainStreet Planning	Services	\$1,572.72

Motion carried.

Blumm moved, Regan seconded, the current bills be paid; General Fund - \$21,411.82, Sewer Fund - \$6,867.00, and Water Fund \$12,844.70; Check Nos. 14691-14730 and Payroll Nos. 6957-6983. Motion carried.

FINAL PAYMENT – TOWNSHIP RE-APPRAISAL – The re-appraisal has been completed. Timpson moved, J. Huver seconded, final payment be made and that the Township request documentation of approval from the State. Motion carried.

PROPOSED BUDGET – The proposed budget was reviewed. Fletcher moved, Timpson seconded, the proposed budget be accepted and a public hearing date be set for January 19, 2004. Motion carried.

SECURITY ALARM – Bids from ADT and Smith Instruments were submitted for installing a security alarm in the water tower. Timpson moved, Fletcher seconded, the bid from Smith Instruments be accepted for a total cost of \$1,405.00. Motion carried.

POLICIES AND PROCEDURES – Regan moved, J. Huver seconded, the proposed policies and procedures for the Township be sent to the Township attorney for review. Motion carried.

SEWER – Vergennes Township would like to meet with Lowell Township to discuss sewer capacity. A workshop meeting has been set for January 5, 2004 at the Lowell Township Hall. (Blough arrived)

COMMUNITY TRAILS – Trustee Blumm reported on the Trails Committee meeting she attended. Blumm moved, Fletcher seconded, that Lowell Charter Township consent to enter into discussion with Vergennes Township and Lowell City through the Lowell Community Trails Committee with the purpose of creating an agreement under Act 156 of 1917 to establish an organizational structure to develop, own and operate a Community Trails System as broadly described in the Lowell Area Trailway Study. Motion carried. This agreement would be submitted to all three municipalities for discussion and approval.

REPORTS – Jerry Denning, Ordinance Enforcement Officer, Sandy Graham, Alto Librarian, and Deb Rashid, Assessor, submitted written reports. Trustee Blough reported for the Planning Commission. He asked for comment from the Board about a proposed sign ordinance and also about the sexually oriented business ordinance. Trustee Blumm reported on the MTA meeting she attended.

ADJOURNMENT – J. Huver moved, Fletcher seconded, the meeting adjourn at 8:23 p.m. Motion carried.

Respectfully submitted,

Linda S. Regan, Clerk
Charter Township of Lowell

John R. Timpson, Supervisor