

**LOWELL CHARTER TOWNSHIP
REGULAR MEETING
MONDAY, MAY 17, 2004**

Present: Timpson, Fletcher, R. Huver, Blough, J. Huver, Blumm, Regan
Absent: None

The meeting was called to order in the Township Hall by the Supervisor, John Timpson, at 7:00 p.m.

AGENDA APPROVAL – Blumm moved, R. Huver seconded, the agenda be approved with an addition under Other for plaque. Motion carried.

MINUTES – R. Huver moved, Blough seconded, the minutes of the special meeting of April 12, 2004 be approved. Motion carried. R. Huver moved, Fletcher seconded, the minutes of the regular meeting of April 19, 2004 be approved. Motion carried.

The Supervisor reported that he talked to Larry Wilson, VTec Engineering, concerning the stormwater ordinance discussed at the April 19, 2004 meeting. Mr. Wilson recommended that the ordinance be adopted. Timpson moved, Blumm seconded, the storm water ordinance be sent to the Planning Commission for review. Motion carried.

TREASURER’S REPORT – Blumm moved, Fletcher seconded, the Treasurer’s report be accepted. Motion carried.

BILLS – R. Huver moved, Regan seconded, the special bills be paid as follows:

AGI	Computer Maint	\$1,063.83
City of Lowell	Wtr,Swr,Fire,Resc	\$17,404.74
Infrastructure Alt	Wtr & Swr Op	\$1,921.84
Luscious Landscapes	Contract	\$4,485.00
FHC	Furnace Repair	\$640.39
BS&A Software	Conversion	\$1,036.40
Vtec Engineering	Twp Park	\$1,535.00
Kent County Treas	Aerial Map Proj	\$1,199.00
Main Street Planning	Planning	\$1,985.24
Michigan Mun League	Worker Comp	\$1,180.00
Mika, Meyers	Attorney	\$4,347.45
Rhoades, McKee	Attorney	\$1,747.50
Smith Instruments	Wtr Tower Secu	\$1,405.00

Motion carried.

Blumm moved, J. Huver seconded, the current bills be approved; General Fund - \$32,681.08, Sewer Fund - \$7,867.29, and Water Fund - \$11,862.62; Check Nos. 14925-14974; Payroll Nos. 7092-7119. Motion carried.

FINANCIAL STATEMENT – BUDGET REPORT – YEAR END – The Clerk presented the financial statement for the fourth quarter of the 2003/2004 year. The final budget for 2003/2004 was also presented. Revenues were \$579,277.23 and expenditures were \$539,380.57. Fletcher moved, J. Huver seconded, the budget report be accepted. Motion carried.

RESOLUTION NO. 2004-04 COMPUTERIZED TAX ROLL – J. Huver moved, Blumm seconded, Resolution No. 2004-04, A Resolution For Compliance With Requirements Of A Computerized Tax Roll And Request For The Township Of Lowell To Apply For Use Of A Computerized Roll, be approved. Ayes – J. Huver, Timpson, R. Huver, Blumm, Blough, Regan, Fletcher; Nays – none; Motion carried.

AUDITOR – MGMT’S DISCUSSION AND ANALYSIS – The Auditor provided a sample letter for discussion and analysis of the Township’s financial performance which provides an overview of the Township’s financial activities for the year. This can be done with the audit for an additional cost. It is not a requirement of the audit. R. Huver moved, J. Huver seconded, the letter be put on hold this year, and we’ll see if we need it. Motion carried.

LOWELL AREA TRAILS AGREEMENT – A draft copy of the Lowell Area Trails Agreement was discussed. Blumm will take the Boards’ comments back to the Trail Committee and bring back the revised agreement.

BURN ORDINANCE – Frank Martin, Fire Chief, recommends that the Township adopt a burn ordinance. There was discussion about writing an ordinance to include both fire departments. We will consult with the attorney.

COST RECOVERY ORDINANCE – There was discussion concerning a cost recovery ordinance. This could be combined with the burn ordinance. We will consult with the attorney.

REPORTS – The Ordinance Enforcement Officer submitted a written report. Blough reported for the Planning Commission.

OTHER – Summer hours were discussed. Blough moved, Fletcher seconded, the office close on Friday at noon from Memorial Day to Labor Day. Motion carried.

R. Huver showed the Board a picture of the plaque he would like to order for the Park. It will be installed on a large boulder by the pavilion.

CITIZENS’ COMMENTS – Gerald Persha commented on the meeting held at Vergennes Township.

ADJOURNMENT – J. Huver moved, Blough seconded, the meeting adjourn at 8:55 p.m. Motion carried.

Respectfully submitted,

Linda S. Regan, Clerk
Charter Township of Lowell

John R. Timpson, Supervisor