

**LOWELL CHARTER TOWNSHIP  
REGULAR MEETING  
MONDAY, OCTOBER 16, 2006**

Present: Regan, Stougaard, Blough, Blumm, Bonn, Huver  
Absent: Timpson

In the absence of Supervisor Timpson, the Clerk called the meeting to order in the Township Hall at 7:02 p.m. Regan moved, Bonn seconded, Trustee Paula Blumm be appointed to serve as temporary chairperson of the meeting. Motion carried.

**AGENDA APPROVAL** – Stougaard moved, Regan seconded, the agenda be approved. Motion carried.

**MINUTES** – The Clerk stated that the minutes needed to be corrected under Ordinance 07-2006 Commercial Parking to include Huver in the aye vote. Stougaard moved, Bonn seconded, the minutes of the regular meeting of September 18, 2006 be approved with the correction adding Huver to the aye vote under Ordinance 07-2006 Commercial Parking. Motion carried.

**TREASURER'S REPORT** – Regan moved, Bonn seconded, the Treasurer's report be accepted. Motion carried.

**BILLS** – Stougaard moved, Huver seconded, the special bills be paid:

City of Lowell	Wtr, Sewer	\$23,362.82
City of Lowell	Fire, Rescue	\$1,116.00
Bowne Township	Fire	\$10,583.30
Infrastructure Altern	Water/Sewer	\$3,074.74
Luscious Landscapes	Lawn Maint	\$1,105.00
MainStreet Planning Svs	Planning	\$3,275.92
Hungerford, Aldin	Auditor	\$3,000.00
Kent County Rd Com	Roads	\$1,592.27
Lowell Rotary	06/07 Dues	\$500.00
V Tec Engineering	Zoning Maps	\$1,194.10
Wire Transfer	Bond Pymt	\$6,557.50

Motion carried.

Regan moved, Stougaard seconded, the current bills be approved; General Fund - \$34,049.10, Sewer Fund - \$7,040.43, Water Fund - \$26,893.85; Check Nos. 16328-16361; Payroll Nos. 7892-7915. Motion carried.

**FINANCIAL REPORT – BUDGET UPDATE** – The Clerk submitted the financial report and budget update for the second quarter. There is an amendment of \$31,486 from fund balance for gypsy moth. Stougaard moved, Bonn seconded, the budget be approved with the amendment. Motion carried.

**GYPSY MOTH** – There is \$5,990.62 left in the fund for Gypsy Moth spraying. There was discussion about having the survey done again to determine if spraying is needed. The survey costs \$6,975. Huver moved, Stougaard seconded, to have Aquatic Consulting Services do the survey for gypsy moths this fall. Motion carried.

**PAYRATE REQUEST** – There are two requests to consider. The policies and procedures committee met and recommends to the Board that the Ordinance Enforcement Officer receive a \$2.00 per hour raise retroactive to February 15, 2006, and that his hours be

increased from 12 per week to 16 per week. They are also recommending that he get clerical help. The committee would also like to have annual reviews for all employees in January. Blumm moved, Regan seconded, to increase the Ordinance Enforcement Officer's pay be increased to \$18.00 per hour retroactive to February 15, 2006, and the number of hours per week be raised to 16 effective October 23, 2006. Motion carried. The Treasurer has asked the receptionist, Char Kooistra, to be a part time deputy and would like to increase her pay from \$10.50 per hour to \$11.50 per hour. She will still work as the receptionist in the morning. Regan moved, Bonn seconded, the pay raise be approved. Motion carried. (Blough arrived)

**ORDINANCE NO. 09-2006 SIGN PERMITS** – Dave Simmonds, Planning Commission Chairman, was present to tell the Board that the Planning Commission at it's October 9, 2006 meeting recommended to the Board that the Ordinance be adopted. This proposed ordinance revision would change the requirement that a permit be issued within seven days of receipt of a valid application to 120 days. Bonn moved, Stougaard seconded, to adopt Ordinance 09-2006 sign permits; ayes - Blumm, Regan, Blough, Bonn, Stougaard, Huver; nays – none. Motion carried.

**REPORTS** – Blumm reported for the Park Committee and about a meeting hosted by Mika, Meyers on municipal law. Huver reported on a Road Commission meeting he attended with Timpson, Blough and Bonn. Blumm and Blough reported the MTA regional conference they attended and Blough reported on United Growth.

**CITIZENS' COMMENTS** – There were no citizens' comments.

**AJOURNMENT** – Huver moved, Regan seconded, the meeting adjourn at 7:54 p.m. Motion carried.

Respectfully submitted,

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Linda S. Regan, Clerk  
Charter Township of Lowell

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Paula Blumm, Trustee  
Acting Chairperson