

**LOWELL CHARTER TOWNSHIP
REGULAR MEETING
MONDAY, OCTOBER 20, 2008**

Present: Regan, Stougaard, Blough, Bonn, Persha, Thompson
Absent: Blumm

Clerk Linda Regan called the meeting to order in the Township Hall at 7:00 p.m. As the Supervisor is absent, Bonn moved, Stougaard seconded, to appoint Bill Thompson to chair the meeting. Motion carried.

AGENDA APPROVAL – Stougaard moved, Blough seconded, to approve the agenda. Motion carried.

MINUTES – Stougaard moved, Bonn seconded, to approve the minutes of the regular meeting of September 15, 2008. Motion carried.

TREASURER’S REPORT – Stougaard submitted a written report. Bonn moved, Regan seconded, to approve the Treasurer’s report of September 30, 2008. Motion carried.

BILLS – Stougaard moved, Bonn seconded, to pay the special bills:

City of Lowell	Wtr,Swr, Fire, Res	\$22,752.15
Falcon Printing	Newsletter	\$937.04
Infrastructure Altern	Water/Sewer	\$3,589.75
Kent County Road Comm	Maint	\$11,351.83
Luscious Landscapes	Lawn Maint	\$4,152.50
Marla M. Platt	Assessing	\$2,005.83
MainStreet Planning	Planning Svcs	\$4,484.70
Ryan’s Modern Sewer	Sewer Maint	\$540.00
MI Mun Bond Authority	Wire Trans Bond	\$5,500.00

Motion carried.

Bonn moved, Blough seconded, the current bills be approved; General Fund - \$35,212.84, Sewer Fund - \$8,326.07, Water Fund - \$22,733.39; Check Nos. 17410-17445; Payroll Nos. 8502-8522. Motion carried.

REPORTS – The Assessor and Ordinance Enforcement Officer submitted written reports. Blough reported on the joint planning commission meeting.

CORRESPONDENCE – An e-mail from a citizen was received thanking the Board for controlling costs and allowing the millage rate to roll back.

BUDGET UPDATE/FINANCIAL REPORT – The Clerk reviewed the financial report and budget through September. Revenues through September are \$195,209.59 and expenditures are \$249,881.99. Stougaard moved, Blough seconded, to approve the budget as presented. Motion carried.

SNOW PLOW BIDS – Three bids were received for snow plowing and one for shoveling the Township Hall and water tower driveway. After reviewing the bids and discussing the needs of the Township, Bonn moved, Stougaard seconded, to hire Scenic Expressions LLC to plow snow for the 2008/2009 season.

LAWN MOWING PROPOSAL – A proposal was received from Luscious Landscapes for mowing the Township and cemeteries. After discussion, Blough moved, Bonn

seconded, to table the mowing bid until input from the Park Committee is received and bid specs have been established. Motion carried.

SPACE NEEDS STUDY – A proposal for a space needs study for the Township offices was received from Fleis and VandenBrink. The cost of the study is \$1,800. Blough would also like to look at improving the technology for the meeting room. Bonn moved, Regan seconded, to approve the proposal from Fleis and VandenBrink to do the office needs study for \$1,800. Motion carried.

LOWELL AREA HOUSING, INC APPOINTMENT – A letter was received from Jody Haybarker, General Manager, informing the Board that John Timpson has resigned his position on the Board of Directors for Lowell Area Housing. It was suggested that the Township replace him with Liz Baker as she is already serving on the Board. Regan moved, Blough seconded, to appoint Liz Baker as representative

RESOLUTION 2008-15 – ASSESSING SALARY – Resolution 2008-15 was read by the Chairman. This resolution establishes the requirements for the Supervisor to receive an assessing salary. Stougaard moved, Bonn seconded, to approve Resolution 2008-15; ayes – Regan, Stougaard, Bonn, Persha, Thompson; nays – Blough; absent- Blumm. Motion carried.

PUBLIC COMMENT – Two citizens commented.

ADJOURNMENT – Bonn moved, Stougaard seconded, the meeting adjourn at 8:04 p.m. Motion carried.

Respectfully submitted,

Linda S. Regan, Clerk
Charter Township of Lowell

William Thompson, Acting Chairperson